



First Gear Driving Academy, LLC
PO Box 10073, Norfolk, VA 23513
757.470.1941 and dmurray024@gmail.com

Requirements for the driver (under age 18):

- Prerequisite – Valid issued Virginia Learner’s Permit and held for at least *nine months*.
- A completed 45 Hours Driver’s Log with parent/guardian.
- Must have a (DEC-1), Certification of Online or Classroom Completion of 30 plus hours. (Green, Orange or Pink card)
- First Gear Driving Academy (FGDA) parent completed contract.
- Cost: \$325.00 for the seven day duration. (This includes the Road Practices, Skills Assessment and Observation)
- Free Pickup and Drop Off in the Hampton Roads Area (seven cities).
- Six classes consisting of 50 minutes of driving “Behind the Wheel” and observation each day along with another student/one-on-one. The assessment is on the seventh session. _____ (parent/guardian initial)
- Lessons do not have to be consecutive. (Consecutive lessons most times show a better assessment result)
- Once the assessment and a successful evaluation has been completed by the student, the teen driver receives a 180 days Virginia Driver Training Certificate aka temporary Driver’s License through FGDA. FGDA mails a copy to DMV and a “Virginia Driver’s License” is mailed to the address on file with DMV within seven to 15 business days.
- If the driver resides in Suffolk or Isle of Wight County a “Driver’s License” the court issues the driver’s license.
- Virginia Standards of Learning Curriculum & Modules will be used by the instructor and student.
The student will (TSW): demonstrate pre-drive procedures, knowledge of control and information devices, vehicle operational control, basic vehicle maneuvers, intersection approach, curvature approach, traffic flow, time and space management, speed and lane positions, and application of rules and laws.

Requirements for all drivers (18 and older):

- ✓ Valid issued Virginia’s Learner’s Permit.
- ✓ If the driver has completed and passed 10th grade Physical Education with the Driver’s Education knowledge at a Virginia Public High School, a (DEC-1 green/orange/pink card) is beneficial. If lost/misplaced, request a replacement card from the attended high school. This card is worth upto \$190.00. PRIVATE SCHOOL STUDENTS, NON-DIPLOMA, OUT-OF-STATE DRIVER’S MAY OBTAIN A CERTIFICATE EQUIVALENT TO A DEC-1. (I will assist if needed)
- ✓ If you completed a Driver’s Education knowledge course in a state other than Virginia, having the certificate showing 30 plus hours may be acceptable by Virginia’s DMV for the DEC-1 requirement.
- ✓ If the driver did not complete the 10th grade Physical Education/Driving Knowledge course in Virginia, a certificate class is needed by you and (FGDA) can assist with the obtaining the card/certificate (DEC-1).
- ✓ Driving practices do not guarantee that students will pass the “Behind the Wheel” assessment nor earn a license.
- ✓ Only two missed in-vehicle sessions are allowable for make-up. Make-up sessions must be completed within a five (5) day duration.
- ✓ Cost: \$325.00 for the seven day duration. (This includes six practice sessions, a skills assessment, and observation).
- ✓ After passing the assessment with (FGDA), the adult waiver is earned and received.
- ✓ The waiver is mailed to DMV and the hard copy of the license is returned by mail. (FGDA will assist with this process)
- ✓ 18 years of age and older are allowed to go directly to DMV for the Road Test if the permit has been held 60 days or more. For the ROAD’S SKILLS TEST ONLY at DMV, a driver may use FGDA’s vehicle for a \$75 fee. 48 hours in advance is required. (demonstrating skills and practice is a must)
- ✓ Free Pickup and Drop Off in the Hampton Roads Area (seven cities).
- ✓ A refund for any fees or tuition will be issued upon request if the instructor is not willing/capable to perform any part of the contract within a reasonable time period.
- ✓ Lesson do not have to be consecutive. (Usually better results if consecutive)
- ✓ If the student must cancel a scheduled driving appointment, the cancellation should be made 24 hours in advance. Failure to do so, will result in an additional fee of \$20.



DMV is committed to promoting transportation safety through the certification of quality driver training programs. If comments or concerns about this course, call 804.367.7050 or email dmvclu@dmv.virginia.gov.



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STUDENT INFORMATION:

Last Name: _____ First Name: _____ Middle Name: _____
 DOB: _____ Age: _____ Customer #: _____ Telephone #: _____
 Home Address: _____ City: _____ Zip Code: _____

PARENT INFORMATION:

Parent/Guardian-Last Name _____ First Name: _____
 Home Address: _____ City: _____ Zip Code: _____
 Email Address: _____ Home/Work Telephone #: _____ Cell#: _____

EMERGENCY CONTACT:

Name: _____ Telephone: _____

PERSON RESPONSIBLE FOR THE PAYMENT OF THIS CLASS: (Please Print)

- ❖ **Full Balance** is due on or before the **first day of class**.
- ❖ If students are unsuccessful passing the driving test on the first attempt, he/she may retest up to two additional times. A **\$15 fee** will apply for each retest.

I have read, understand, and have received a copy of this agreement.

STUDENT'S NAME	SIGNATURE:	DATE:
PARENT/GUARDIAN'S NAME:	SIGNATURE:	DATE:
INSTRUCTOR'S NAME	SIGNATURE:	DATE:

REMEMBER...BUCKLE UP & SAFETY FIRST!



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PURPOSE: Provide students with driving skills that promotes safety for self and others along with independence as well responsibility.

GOAL: Teach individuals how to drive and operate a vehicle safely by abiding by the law to obtain a Virginia Driver's License.

OBJECTIVES: The Student Will (TSW): demonstrate knowledge of vehicle controls manually and electronically and operate a vehicle with stability. (This will include: hand position, parking, turns, curves, space management, speed and lane position, signaling, obeying signs and laws, observing/scanning, and appropriate stopping and braking).

Start Date: _____

End Date: _____



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